

**In Attendance:**

John Wojciechowski, Gena McKinley, Jacob Deininger,, David Kanoy, Dale Brown, Lewis Stroud, and Abby Perry

- The meeting opened with a vote on position of Sustainability Committee Chair. John Wojciechowski was unanimously elected and will serve the committee as Chair through the end of his committee term in June 2015.
- Discussion turned to term dates of members and a call for strong leadership & representation by all committee members. Members were asked to commit to specific roles within the committee to ensure measurable successes for the group.
- A review of the history and development of the committee for those new to the group was outlined before reviewing established goals and strategies. The remainder of the meeting was spent identifying areas of immediate concern and planning initial steps toward addressing them.
- The committee will meet again *Thursday March 13, 2014 @ 12:30pm location TBA*

**Committee Member Roles:**

1. **John Wojciechowski** – Chair
2. **Gena McKinley** – Faculty Association Liaison & Committee Advocate with Administration
3. **Dale Brown** - Publicity
4. **David Kanoy** – Facilities Representative
5. **Lewis Stroud**- North Campus Liaison
6. **Jacob Deininger** – Web Design & Library Liaison
7. **Cindy Ramsey** – Pender Campus & Continuing Education Liaison/ Committee Advocate with Administration
8. **Alvin Coleman**- Downtown Campus Liaison
9. **Abby Perry** – Meeting Minutes
10. **Yoel Del Rio** – SGA Liaison
11. **Jessica Wilson** – Student Liaison
12. **Alex Gerard** – Student Liaison

**Review of Goals and Strategies:**

As originally outlined in the Sustainability Committee Mission, the purpose of the committee is to implement a series of hierarchical steps with the long term goal of influencing positive policy change at CFCC. The committee will narrow its focus on one to two projects at a time in order to achieve strong solutions before taking on new projects. A “Policy Proposal Process” is being drafted to standardize the committee’s processes.

The committee will use the “Committee Goals” as a structural starting point for committee discussions and actions.

Committee Goals:

1. *Promote Awareness & Education*
2. *Identify Opportunities*
3. *Generate Solutions*
4. *Share Best Practices*
5. *Influence Policy*

**Promote Awareness & Education:**

Sustainability at CFCC Website - Jacob Deininger will develop a “Sustainability Committee” website which will link directly to CFCC’s main site. The site will have an area for updates, concerns, & feedback.

Mini grant for promotional materials– Gena McKinley will contact Valerie Clemmons for assistance in writing a mini-grant to obtain funds for a banner and promotional materials for the committee.

Banner – Contact will be made with the Media Center to seek help in the creation of a banner for table display at campus events such as April Open House and Spring Fling. Jacob will explore the possibility of changing CFCC logo to green.

Upcoming Events for Awareness & Education:

- Open House April 5<sup>th</sup>
- Spring Fling April 23<sup>rd</sup> @ Downtown Campus & April 24<sup>th</sup> @ North Campus.

**Identify Opportunities:**

Based on survey conducted by the committee in the fall semester the following issues have been identified and prioritized by the committee:

- Recycling
- Cafeteria

Cafeteria

A food service contract is a visible way to show the impact of sustainability. The college will be drafting Request for Proposals (RFP) for a new cafeteria vendor. The committee will seek to influence the qualifying factors in the decision making process for a new vendor contract. A policy brief will be drafted by the committee with a focus toward integrating sustainable practices into the cafeteria. A request will

be made that someone from the committee be permitted to attend the decision making meetings for the contract process.

- Dale Brown will research the process for submitting contracts.
- Lewis Stroud will research food service programs at other community colleges.
- John Wojciechowski will draft proposal.

Proposed Ideas for Sustainability in a Cafeteria (The committee will continue to gather a list of ideas):

- No plastic water bottles sales
- Compostable packaging
- Refillable packaging (could be sold at bookstore with CFCC branding)
- Local purchasing
- Recycling
- Vegetarian options
- Locally sourced foods

### Recycling

Recycling was discussed and will be further explored at the next meeting of the committee after initial inquiries are made to administration.

- It is a collection issue. The committee must build momentum around the idea and craft a policy issue around it.
- Dave Kanoy will speak with Ken Pearce about the overall picture and report back to the committee.

### Water Filtration

The idea of writing a mini-grant for the purchase of a water filtration device for a water fountain was discussed. Preliminary research will be conducted to determine a location with high visibility that can be retrofitted with the device.