

10:30-11:30 AM - Port City Java, Union Station**In Attendance:**

Dale Brown, Alvin Coleman, David Kanoy, Gena McKinley, Lewis Stroud, Cindy Ramsey, John Wojciechowski

- The minutes from the 2/13/14 meeting were unanimously approved.
- The committee will meet again in April, location and time TBD.

Website Update

It was noted that the web page was completely updated by Jacob Deininger. Everyone mentioned that the web page looked great

Events and Outreach

Gena is organizing a table for the Open House on April 5. The table will likely be located in the lobby of Union Station, from 10:00-2:00. Gena will be in charge of setup and takedown. There is a need for volunteers to work one of two shifts: 9:30-12:00 and 12:00-2:00.

The content of the booth was discussed. Gena is interested in having some sort of activity, such as counting a jar of cigarette butts. Dale is donating 200 tote bags from the bookstore to be given out. A survey was mentioned, the content TBD.

Gena will design a banner that can be used at the Open House and at events after that. Dale will use \$50 of bookstore funds to pay for the printing fee. It was discussed that the banner should incorporate a call to action to get involved, and that it should be generic enough to use indefinitely.

Dale mentioned that there is an unused light box in the downtown bookstore that can be used by the Sustainability Committee.

Food Service Recommendations

The recommendations made by the Sustainability Committee regarding food service were incorporated into the original RFP for cafeteria vendors. However, a new RFP is being drawn up that includes campus catering as well as the cafeterias. The progress of the RFP can be tracked by following this path.....go to the intranet...department tab....purchasing...NC P&C....access IPS....search open bids....choose CFCC. It has been indicated that the Sustainability Committee can be involved in the vendor selection process.

Water Bottle Refill Station

David has selected the Union Station main hallway by the Port City Java as a good candidate for a water bottle refill station. It was noted that the project should include signage, similar to the ones at UNCW. Gena will take photos at UNCW to incorporate into the proposal. John will share the manufacturer's specifications sheets with David so he can do a budget estimate. The next round of mini-grant proposals will be considered in August, and that is the target for this initiative.

Recycling

Recycling efforts seem to be at a standstill due to a lack of policy. Mini-grants awarded in the past have targeted recycling but have not led to systemic change.

AASHE - STARS

Dr. Spring indicated to Dean Hogan that he was interested in finding out more about the STARS program, in order to decide if CFCC should sign up for it. Discussion ensued about the program, and the consensus was that while this would be an incredibly positive step for the school and could help guide the Sustainability Committees efforts, we do not have enough information to make a recommendation at this time. Some of the issues include:

Fee: The fee is modest and should not likely be a huge issue.

Time: STARS recommends that a school report within one year of signing up. Therefore there is no pressing time commitment.

Project champion: Who would be in charge of implementing the program on behalf of CFCC? It seems unlikely that any one individual can take on that role in addition to their professional duties. It also seems unrealistic to count on it getting done effectively through the Sustainability Committee alone.

Data collection: STARS is data driven. Who will be available to collect and collate data? Barbara Brown was mentioned as someone who could help.

Cindy is going to talk to Laura at Central Carolina Community College to find out how difficult it was for them to implement STARS. John is going to research the technical documents outlining how the rating system works. If there is sufficient information by then, the committee will move forward with a recommendation to Dr. Spring at the next meeting.

Faculty Association/Board of Trustees

John mentioned that we should send a representative to introduce the new Sustainability Committee to the Faculty Association and Board of Trustees. Gena noted that the Board of Trustees is already familiar with the committee as they had to approve its formation. We decided to table any presentation to these groups until we can present a recommendation on AASHE – STARS.

Student Green Fee

Waleed Jarrad, CFCC student, presented to the Committee on the idea of implementing a student Green Fee of \$5/semester to help fund sustainability initiatives. He noted that other college campuses have proceeded with the idea. Handouts were given to the committee. The committee wanted student feedback on the idea, possibly with a survey at Open House. Dale asked Camellia Rice about the idea:

The fee is not allowed under the guidelines laid out by the NC Community College Board. The Board states that community colleges can only charge a student activity fee, a technology fee, and a parking/security fee. Any other fees must be related to instruction, such as charging for insurance for the nursing program. Employees could be charged the fee since the Board does not regulate fees charged to employees. The UNC system has its own set of guidelines to follow related to allowable fees, so universities may be able to collect this type of fee if allowed by their guidelines.